

AMEND BOARD REPORT 17-0426-PR23

**AUTHORIZE NEW AGREEMENTS WITH VARIOUS VENDORS FOR COURT REPORTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

~~Written agreements with various vendors to provide court reporting services to schools~~

departments and network offices at an estimated annual cost set forth in the Compensation Section of this report. Vendors were selected on a competitive basis pursuant to Board Rule 7-2. Written agreements for Vendors' services are currently being negotiated. No services shall be provided by any Vendor and no payment shall be made to any Vendor prior to execution of their written agreement. The authority granted herein shall automatically rescind as to each Vendor in the event their written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to these agreements is stated below.

~~This August 2019 amendment is necessary to increase the not-to-exceed amount from \$250,000 to~~

- 3) Vendor # 30235  
URLAUB, BOWEN & ASSOCIATES, INC.  
20 NORTH CLARK ST., STE 1260  
CHICAGO. IL 60602

William Hurong  
312 781-9586

Ownership: Donna Urlaub - 100%

**USER INFORMATION :**

Project 10210 - Law Office  
Manager: 42 West Madison Street  
Chicago, IL 60602  
Pudelek, Ms. Anne  
773-553-1700

**TERM:**

The term of each agreement shall commence on May 1, 2017 and shall end April 30, 2020. The agreements shall have two (2) options to renew for periods of one (1) year each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

~~Vendors shall provide certified court reporting and transcript services on an as-needed basis. Vendors will~~

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts (M/WBE Program), this contract is in full compliance with the Business Diversity for this contract include of 30% MBE and 7% WBE, as the 3 Prime vendors are 100% WBE.

**LEG MEMO**

**FINANCIAL:**

Various Funds, Various Units, Not to exceed ~~\$350,000~~ \$525,000.

FY18 ~~\$116,666~~ \$252,563

FY19 ~~\$116,666~~ \$71,751

FY20 ~~\$116,666~~ \$200,686

Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

**GENERAL CONDITIONS**

Inspector General. Each party to the agreement shall acknowledge that, in accordance with 105 JJ GS